
**MINUTES OF THE APRIL 17, 2007
BUDGET COMMITTEE
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION**

1. **Call to Order** – Rogue Community College (RCC) Board of Education (Board) Chair, Kevin Talbert, called the Budget Committee meeting to order at 3:00 p.m. on Tuesday, April 17, 2007, Table Rock Campus, 7800 Pacific Avenue, Medford, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of Board/Advisory members were present including, Mr. Talbert, Sharon Davidson, John Harelson (joined the meeting at 3:20 p.m.) Pat Huycke, Skip Patterson, Midge Renton, David Trump and Dean Wendle.
3. **Introduction of Guests** – Faculty and staff including Peter Angstadt, Paul Fisher, Lisa Stanton, Curtis Sommerfeld, Denise Swafford, Lynda Warren and Denise Nelson were in attendance.
4. **Appoint Budget Committee Chair for Budget Process**
5. **Review Budget [Oregon Budget Law, Chapter 294 (Oregon Revised Statutes)]**

A. Review 2007/08 Budget Process

A description of the responsibilities of this committee includes:

- Review and revise proposed budget
- Provide opportunity for citizen input
- Approve budget and tax rate

B. President's Message

Peter Angstadt explained the college continues to experience a downward decline in state support due to the funding formula. The 2007/08 proposed budget reflects the loss of 32 general fund positions. Students have requested increases in tuition be moderate, and in honoring this request, tuition has been increased by \$2.00 per credit. President Angstadt identified the need to build reserve fund levels. He commended Lynda Warren and staff for their time and effort in developing the budget.

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C. Review Proposed Budget 2006/07

The presentation on RCC's 2007/08 proposed budget can be reviewed in detail at www.roguecc.edu/budget/2007_08/proposed.

Lynda Warren presented the proposed budget to the committee. She explained the 2007/08 budget process was initiated September 2006 which is earlier than normal. Over the last 2 years, ideas from staff, students and the community were solicited about what could be done differently. Many of the ideas involving materials and services were either implemented last year or are in the process of being implemented. Unfortunately, since materials and services represent only 16% of our total budget and much of that is fixed costs, we had to focus on significant personnel reductions. Expanded Executive Team members spent many hours meeting to discuss thoughts and ideas. Every effort was made to protect FTE. Ms. Warren thanked Lisa Stanton and staff for their work preparing the budget. The following is an overview of the presentation.

General fund revenue assumptions include:

- State funding: Based upon the Community College Support Funding level of \$471 million
- Property taxes: 3.3% increase
- Tuition and Fees:
 - a. Tuition revenue adjusted down based upon projected revenue for 06/07 with \$2/credit increase for 07/08
 - b. \$2/Credit increase for 07/08

General fund expenditure assumptions include:

- Eliminated 32 positions
- Restructured Student Services
- Cut \$60,000 in targeted departmental Materials & Services accounts
- Overall departmental Materials & Services increase = 0%
- Fixed district costs projected
- Unemployment transfer at \$200,000
- Retooled the Electronics program
- Furloughed the Diesel program

Unknown elements regarding future budgets:

- State funding
- Enrollment
- Economy

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6. **Public Comment** – None
7. **Old Business** – None
8. **New Business** – None
9. **Round Table** – None
10. **Adjournment** – The meeting was adjourned at approximately 3:50 p.m.

Denise Nelson, Assistant to the President and Board of Education

Skip Patterson, Budget Committee Chair

Dated: May 15, 2007
